



**REQUEST TO EMERGENCY COMMISSION**  
SECRETARY OF STATE  
(See SFN 02580)

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Requestor Information

Department name: Adjutant General  
Department number: 540  
Name of contact person: Darin Hanson  
Telephone number: (701) 328-8256

Purpose of Request

Is this request related to a state emergency? No  
Purpose of request: Increase in line item spending authority

Line Item	Amount
Disaster Costs (Line 65) - Contingency Funds	\$111,379.64

Funding Information

What is the source of funds for the requested increase? State contingency funds  
Is the funding source a pass-through from another agency? No  
Does the request require a general fund match in this bienium? No  
Will the request require general fund support in the next biennium? No

Background Information

Was any portion of the request presented during the previous legislative session? Yes  
Provide explanation:  
SB2183 appropriated \$20,000,000 of general funds, and SB 2015 appropriated \$5,000,000 of Disaster Relief Funds to the Office of the Adjutant General for the purpose of providing emergency snow removal grants to tribal governments, counties, cities and townships. Early and full season grant payments were made prior to June 30, 2023, however since that timeframe some miscalculations have been identified and we would like to seek authority to pay the entities the amounts they should have received.

Is the request for a new program? No  
Does the request require an FTE increase? No  
Does the request conform with legislative intent? Yes  
Provide explanation:  
This request is pursuant to NDCC 54-16-03 and 54-16-09 which authorizes the transfer of spending authority from state contingencies appropriation.

Other Information

Statutory provisions that relate to this request:  
54-16-03 and 54-16-09

Provide an explanation as to how the request supports state priorities, improves state efficiencies, and promotes effective state government:  
The additional funds would provide for proper grant disbursement to the local entities authorized in SB 2183.



Provide any other relevant information:

SB 2183 authorized two rounds of snow removal grants, an early season and a full season. The grant payments were to be administered and distributed before June 30, 2023. Due to the short turnaround of when the bill passed, documentation was received, and when the payments were distributed we had several team members helping with the process in order to meet the deadline. Several layers of review were implemented, however six discrepancies have been identified since the June 30, 2023 deadline. The early season had 702 applicants and the full season had 761 applicants submit various forms of documentation for review and calculation, but overall the agency distributed \$18,148,262.99 in snow removal grants. The six errors resulted in owing an additional \$111,379.64 of funding, at a 0.6% error rate. We would like to provide the proper funds to the entities that were authorized with SB 2183.

Signature

I, the undersigned, have read this Request, know the contents, and believe the statements contained within to be true.

*Jennifer Scheet*

*08/23/2023*

Sign Here

Date