

**ARTICLE 87-03  
VETERINARY TECHNICIAN LICENSURE**

Chapter  
87-03-01            Procedures for Licensure of Veterinary Technicians

**CHAPTER 87-03-01  
PROCEDURES FOR LICENSURE OF VETERINARY TECHNICIANS**

Section  
87-03-01-01        Definition of a Veterinary Technician  
87-03-01-02        Requirements for Licensure as a Veterinary Technician  
87-03-01-03        Prerequisites for Taking the National Examination  
87-03-01-04        Application for Licensure - Fees - License Renewal  
87-03-01-05        Educational Program Attendance Required  
87-03-01-06        Educational Program Requirement Waiver  
87-03-01-07        Educational Program Requirements  
87-03-01-08        Notice of Failure to Comply  
87-03-01-09        Discipline Reporting  
87-03-01-10        Name Change

**87-03-01-01. Definition of a veterinary technician.**

As used in this chapter, "veterinary technician" has the same meaning as "licensed veterinary technician" as defined in North Dakota Century Code section 43-29-01.1.

**History:** Effective October 1, 1981; amended effective November 1, 1991; January 1, 1999.

**General Authority:** NDCC 43-29-09

**Law Implemented:** NDCC 43-29-07.1, 43-29-09

**87-03-01-02. Requirements for licensure as a veterinary technician.**

Licensure as a veterinary technician requires a passing score on the veterinary technician national examination.

**History:** Effective October 1, 1981; amended effective November 1, 1991; January 1, 1999; April 1, 2009; April 1, 2022.

**General Authority:** NDCC 43-29-09

**Law Implemented:** NDCC 43-29-07.1

**87-03-01-03. Prerequisites for taking the national examination.**

The minimum prerequisite for taking the veterinary technician national examination is graduation from an accredited program in veterinary technology or equivalent program. Candidates who are students in good standing at an accredited program in veterinary technology may be approved by the board to take the national examination for the first time no earlier than six months prior to their expected graduation date.

**History:** Effective October 1, 1981; amended effective April 1, 1986; November 1, 1991; April 1, 2009; April 1, 2022.

**General Authority:** NDCC 43-29-09

**Law Implemented:** NDCC 43-29-07.1

**87-03-01-04. Application for licensure - Fees - License renewal.**

1. Any person desiring licensure as a veterinary technician shall make written application for licensure to the executive secretary on forms provided for that purpose and shall pay in

advance to the North Dakota board of veterinary medical examiners a fee of thirty dollars plus, if applicable, the cost of the veterinary technician national examination. Fees are not returned, except by action of the board.

2. Annual license renewal notice shall be provided to all licensed veterinary technicians on or before December first, either by regular mail or electronic mail, and completed license renewal forms must be received by December thirty-first.
3. The annual license renewal fee for veterinary technicians is twenty dollars and must be received by December thirty-first of each year.
4. Renewals not received by the due date will be assessed a late fee of fifty percent of the license fee.
5. A license may be renewed for two years after it expires by payment of all past-due renewal registration fees and late fees and completion of continuing education requirements. If more than two years have passed since expiration, a new application for licensure must be made.

**History:** Effective October 1, 1981; amended effective November 1, 1991; January 1, 1999; August 1, 2004; April 1, 2009; April 1, 2022.

**General Authority:** NDCC 43-29-03, 43-29-09

**Law Implemented:** NDCC 43-29-07.1, 43-29-08.1

#### **87-03-01-05. Educational program attendance required.**

Each licensed veterinary technician, except as otherwise provided, shall be required to receive eight hours of veterinary technician continuing education, approved by the board, in the twenty-four months preceding each even-year renewal date. Veterinary technician continuing education is defined as an educational program that will enhance the licenseholder's professional ability to serve the public and which has the prior approval of the board.

**History:** Effective January 1, 1999; amended effective August 1, 2004; April 1, 2022.

**General Authority:** NDCC 43-29-03, 43-29-07.3, 43-29-09

**Law Implemented:** NDCC 43-29-07.3, 43-29-08.1

#### **87-03-01-06. Educational program requirement waiver.**

The board may waive the continuing education requirements for an individual, upon the individual's request, for any of the following reasons:

1. Impaired health.
2. For individuals who have reached the age of sixty-five and are no longer actively engaged in practice and have so indicated on their license renewal form. The license of such individual must be placed on inactive status and the individual subsequently may not practice in North Dakota until the individual becomes current as to continuing education requirements.
3. For other legitimate reasons as presented and verified to the board at one of its regular meetings.

**History:** Effective April 1, 2022.

**General Authority:** NDCC 43-29-03, 43-29-07.3

**Law Implemented:** NDCC 43-29-07.3

#### **87-03-01-07. Educational program requirements.**

Veterinary technician continuing education may consist of the following:

1. Programs sponsored by local, state, regional, or national veterinary or veterinary technician associations.
2. Seminars or training approved by the North Dakota veterinary medical examining board. The seminars or training may be approved only if they relate to the practice of veterinary medicine, as defined by subsection 8 of North Dakota Century Code section 43-29-01.1, and consist of evidence-based scientific material.
3. Programs approved by the registry of approved continuing education of the American association of veterinary state boards.
4. Wet labs or instructions, or both, taken at a college or university, the subject material of which must pertain to veterinary medicine.
5. Programs presented by pharmaceutical companies and other commercial groups may be approved, as long as they consist of objective presentations of scientific information and are not designed principally to sell products to the veterinarian or the animal owner.
6. A maximum of two hours of participation in a clinical setting at another veterinary practice and completion of the written report required by the board's veterinary exchange program.
7. A maximum of two hours of veterinary technician continuing education may relate to practice management. Programs designed to enhance the veterinary technician's ability to earn money or invest money, or that relate to personal financial planning do not meet the continuing education requirements.
8. A maximum of four hours of approved veterinary technician continuing education may be obtained through professional written journals or technology-based methods relevant to the practice of veterinary medicine.

Proof of attendance and verification will be necessary on request. Verification may include a printed program, certificate, brochure, handout, or syllabus that lists the topics presented, the persons doing the instruction and their qualifications, and the time for each presentation. Verification may be completed through a third-party database at the discretion of the board.

**History:** Effective April 1, 2022.

**General Authority:** NDCC 43-29-03, 43-29-07.3

**Law Implemented:** NDCC 43-29-07.3

#### **87-03-01-08. Notice of failure to comply.**

If a licensed veterinary technician fails to complete the continuing education requirements, a written notice shall be sent to the licenseholder. At the discretion of the board, a six-month grace period may be allowed to make up the requirements.

**History:** Effective April 1, 2022.

**General Authority:** NDCC 43-29-03, 43-29-07.3

**Law Implemented:** NDCC 43-29-07.3

#### **87-03-01-09. Discipline reporting.**

A licensed veterinary technician is required to affirmatively report any initiated disciplinary action from any other regulatory body to the board within thirty days of that other regulatory body's initiation of the disciplinary action.

**History:** Effective April 1, 2022.

**General Authority:** NDCC 43-29-03

**Law Implemented:** NDCC 43-29-03

**87-03-01-10. Name change.**

A licensed veterinary technician shall report any personal name change to the board within thirty days. Proper documentation must be provided upon request.

**History:** Effective April 1, 2022.

**General Authority:** NDCC 43-29-03

**Law Implemented:** NDCC 43-29-03