

November 9, 2021

Emily L. Thompson
Legal Division Director
North Dakota Legislative Council
State Capitol
600 East Boulevard, 2nd Floor
Bismarck, ND 58505-0360

Dear Ms. Thompson:

The Notice of Intent to Adopt and Amend Administrative Rules and a copy of the proposed rules are enclosed as required by N.D.C.C. § 28-32-10(1).

Sincerely,

Lynn Hart, SPHR, SHRM-SCP, CCP, CEBS
Classification and Compensation Manager

Enclosures
CC Stacey Breuer, Chief People Officer

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& ADMINISTRATION
4th Floor
701.328.4904

CENTRAL
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4th Floor
701.328.2471

FISCAL
MANAGEMENT
4th Floor
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HUMAN RESOURCE
MANAGEMENT SERVICES
14th Floor
701.328.3293

RISK
MANAGEMENT
1600 E Century Ave, Suite 4
Bismarck, ND 58503
701.328.7584

NOTICE OF INTENT TO
AMEND AND REPEAL ADMINISTRATIVE RULES

TAKE NOTICE that ND Human Resource Management Services (HRMS), in cooperation with the State Personnel Board, will hold a public hearing to address proposed amendments to and repeals of Administrative Code Article 4-07 Organization of Human Resource Management Services at 1:00 pm on December 2, 2021, in the Red River Room of the State Capitol. Written and oral comments will be accepted at the hearing.

The proposed rules will reflect the repeal of N.D.C.C. sections 54-06-14.1 and 54-06-14.2, and the creation and enactment N.D.C.C. section 54-06-14.7 as a result of HB 1058. ND Human Resource Management Services will also be amending rules of the Division relating to the following chapters of N.D. Administrative Code Article 4-07: N.D.A.C. 4-07-02 relating to salary administration procedures; N.D.A.C. 4-07-05 relating to recruitment and selection; N.D.A.C. 4-07-08 relating to working and inclement weather conditions and repealing N.D.A.C. 4-07-34.1 relating to local county social services merit systems.

The proposed amendments and repeals are not expected to have an impact on the regulated community in excess of \$50,000, and neither the Governor nor any member of the Legislative Assembly requested a regulatory analysis.

The proposed rules may be reviewed at the office of ND Human Resource Management Services, 600 East Boulevard Avenue, Dept. 113, Bismarck ND 58505-0120, or on the HRMS website at www.nd.gov/omb/agency/state-government-human-resource-management. A copy of the proposed rules may be requested by writing the above address, e-mailing HRMS@nd.gov, or calling (701)328-3293. Written or oral comments on the proposed rules sent to the above address or telephone number and received by [date, 10 days after the hearing] will be fully considered.

If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the ND Human Resource Management Services at the above telephone number or address at least 7 days prior to the public hearing.

Dated this _____ day of _____.

Stacey Breuer
Chief People Officer, Human Resource Management Services