

COMMERCE COMMITTEE**Date: October 9, 2019 at 2:15 p.m.****North Dakota Department of Transportation
Lindi Michlitsch, Motor Vehicle Division Director
Brad Schaffer, Drivers License Division Director****Study of Personal Data**

Motor Vehicle Division

Good afternoon, Mr. Chairman and members of the committee. I am Lindi Michlitsch, Motor Vehicle Division Director for the North Dakota Department of Transportation.

Effective June 7, 2001, the 2001 North Dakota legislature enacted HB1174, which changed North Dakota law relating to the release of personal information from the Motor Vehicle Division database. The change was required to keep North Dakota in compliance with federal laws related to the release of personal information from motor vehicle and driver's license databases. Personal information cannot be released unless the requestor fits one of the exemptions listed in NDCC 39-33-05 (see Attachment A) and on SFN51269 Request for Vehicle Information (see Attachment B). Prior to any information being released, the Motor Vehicle Division requires a signed SFN51269 Request for Vehicle information.

This concludes my testimony. Brad Schaffer, our new Division Director from Drivers License will provide additional information.

Drivers License Division

Good afternoon, Mr. Chairman and members of the committee. I am Brad Schaffer, Drivers License Division Director for the North Dakota Department of Transportation.

Drivers License also follows the same NDCC 39-33 relating to the release of personal information from the Drivers License database. Personal information cannot be released unless the requestor fits one of the exemptions listed in NDCC 39-33-05 (see attachment A) and on SFN51386 Request for Driver Abstract (see Attachment C).

Thank you, Mr. Chairman, we would be happy to answer any questions.

**CHAPTER 39-33
DRIVER AND MOTOR VEHICLE RECORD PRIVACY**

39-33-01. Definitions.

As used in this chapter:

1. "Department" means the department of transportation or an authorized agent or contractor of the department responsible for compiling and maintaining motor vehicle records.
2. "Disclose" means to engage in any practice or conduct to make available and make known personal information contained in a motor vehicle record about a person to any other person by any means of communication.
3. "Express consent" means consent in writing, including consent conveyed electronically which bears an electronic signature as defined by law.
4. "Highly restricted personal information" means an individual's photograph or image, social security number, and medical or disability information.
5. "Individual record" means a motor vehicle record containing personal information about a designated person who is the subject of the record as identified in a request.
6. "Motor vehicle record" means any record that pertains to a motor vehicle operator's license or permit, motor vehicle registration, motor vehicle title, or identification document issued by the department, or other state or local agency authorized to issue any of such forms of credentials. A record includes all books, papers, photographs, photostats, cards, films, tapes, recordings, electronic data, printouts, or other documentary materials regardless of physical form or characteristics.
7. "Person" does not include an agency of this state.
8. "Personal information" means information that identifies a person, including an individual's photograph or computerized image, social security number, driver identification number, name, address, telephone number, and medical or disability information. The term does not include the five-digit zip code of an address, information on vehicular accidents, driving or equipment-related violations, and operator's license or registration status.

39-33-02. Disclosure and use of personal information from department records prohibited.

1. Notwithstanding any other provision of law, except as provided in sections 39-33-03, 39-33-04, and 39-33-05, the department may not knowingly disclose personal information about any person obtained by the department in connection with a motor vehicle record.
2. Notwithstanding any other provision of law, except as provided in subsections 1, 4, 6, and 9 of section 39-33-05, the department may not knowingly disclose highly restricted personal information about any person without the express consent of the person to whom such information pertains. This does not in any way affect the use of organ donation information on an individual's operator's license or affect the administration of organ donation initiatives in the state.

39-33-03. Required disclosures.

Personal information referred to in section 39-33-02 must be disclosed for use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles and dealers by motor vehicle manufacturers; and removal of nonowner records from the original owner records of motor vehicle manufacturers in accordance with federal law.

39-33-04. Disclosure with consent.

Personal information referred to in section 39-33-02 may be disclosed to any requester, if the requester demonstrates in the form and manner prescribed by the department that the requester has obtained the written consent of the person who is the subject of the information.

39-33-05. Permitted disclosures.

The department may disclose personal information referred to in section 39-33-02 to any person, on proof of the identity of the person requesting a record and representation by the requester that the use of the personal information will be strictly limited to one or more of the following:

1. For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person acting on behalf of a government agency in carrying out its functions.
2. For use in connection with matters of motor vehicles or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts, and dealers; motor vehicle market research activities, including survey research; and removal of nonowner records from the original owner records of motor vehicle manufacturers.
3. For use in the normal course of business by a legitimate business or its agents, employees, or contractors:
 - a. To verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and
 - b. If the information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.
4. For use in connection with any proceeding in any court or government agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of any court.
5. For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact individuals.
6. For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, antifraud activities, rating, or underwriting.
7. For use in providing notice to the owner or lienholder of a towed or impounded vehicle.
8. For use by any licensed private investigative agency or licensed security service for any purpose permitted under this section.
9. For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license which is required under the Commercial Motor Vehicle Safety Act of 1986 [title XII of Pub. L. 99-570].
10. For use in connection with the operation of private toll transportation facilities.
11. For any use specifically authorized by law that is related to the operation of a motor vehicle or public safety.
12. For any other use in response to requests for individual motor vehicle records if the department has obtained the express consent of the person to whom such personal information pertains.
13. For bulk distribution for surveys, marketing, or solicitations if the department has obtained the express consent of the person to whom such personal information pertains.

39-33-06. Fees.

Disclosure of personal information required or permitted under sections 39-33-03, 39-33-04, and 39-33-05 is subject to payment by the requesting person to the department of all fees for the information required by law, or the terms of any contract with the requesting person, on the terms for payment as may be required or agreed.

39-33-07. Additional conditions.

Before the disclosure of personal information under sections 39-33-03, 39-33-04, and 39-33-05, the department may require reasonable assurance concerning the identity of the requesting person, the use to be only as authorized, and the consent of the person who is the

subject of the information to be obtained. These conditions may include the making and filing of a written application in a form and containing information and certification requirements as the department may prescribe.

39-33-08. Resale or redisclosure.

1. An authorized recipient of personal information may resell or redisclose the information for any use permitted under section 39-33-05.
2. The department shall require any authorized recipient who resells or rediscloses personal information to maintain for a period of not less than five years records as to the person receiving the information and the permitted use for which it was obtained and to make these records available for inspection by the department upon request.

39-33-09. Regulations and waiver procedure.

Upon receiving a request for personal information that is not subject to disclosure in accordance with the exception provisions of sections 39-33-03, 39-33-04, and 39-33-05, the department may mail a copy of the request to each individual who is the subject of the information, informing the individual of the request, together with a statement to the effect that disclosure is prohibited and will not be made unless the individual affirmatively elects to waive the individual's rights to privacy under this chapter.

39-33-10. Penalty for false representation.

Any person requesting the disclosure of personal information from department records who misrepresents that person's identity or makes a false statement to the department on any application required to be submitted pursuant to this chapter is guilty of a class A misdemeanor.

REQUEST FOR VEHICLE INFORMATION

North Dakota Department of Transportation, Motor Vehicle
SFN 51269 (4-2019)

Attachment B

MOTOR VEHICLE DIVISION
ND DEPT OF TRANSPORTATION
608 E BOULEVARD AVE
BISMARCK ND 58505-0780
Telephone (701) 328-2725
Fax (701) 328-1487
Website: <https://dot.nd.gov>

Identity of Person Requesting Information:

Name				
Mailing Address		City	State	ZIP Code
Telephone Number	Send Information to: (Fax or Email)			
Who do you represent?		Nonrefundable fee is \$3 per vehicle or \$3 per search if none found. DO NOT SEND CASH.		
What information do you need and why? Provide specific search criteria (VIN, Plate#, Title #, Owner Name, Business Name, etc.)				
<input type="checkbox"/> Check if request is being completed as part of the Untitled Vehicle Process. ATTACH PHOTO OF VIN PLATE AND PHOTOCOPY OF VIN INSPECTION.				

North Dakota law prohibits the disclosure of personal information from the records of the Motor Vehicle Division except to persons or entities that meet one or more of the exceptions listed below. Personal information is defined as the name or address of vehicle owners.

Please initial the appropriate exception(s) listed below when submitting this "Request for Personal Information". If no exception is initialed, personal information cannot be disclosed.

INITIAL the proper category

- _____ 1. For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person acting on behalf of a government agency in carrying out its functions.
- _____ 2. For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts, and dealers; motor vehicle market research activities, including survey research; and removal of nonowner records from the original owner records of motor vehicle manufacturers.
- _____ 3. For use in the normal course of business by a legitimate business or its agents, employees, or contractors:
 - a. To verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and
 - b. If the information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.
- _____ 4. For use in connection with any proceeding in any court or government agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the executive or enforcement of judgments and orders, or pursuant to an order of any court.
- _____ 5. For use in research activities, and for use in producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact individuals.
- _____ 6. For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees, or contractors, in connection with claims investigation activities, anti-fraud activities, rating, or underwriting.
- _____ 7. For use in providing notice to the owner or lienholder of a towed or impounded vehicle.
- _____ 8. For use by any licensed private investigative agency or licensed security service for any purpose permitted under this section.
- _____ 9. For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license which is required under the Commercial Motor Vehicle Safety Act of 1986 [title XII of Pub. L. 99-570].
- _____ 10. For use in connection with the operation of private toll transportation facilities.
- _____ 11. For any use specifically authorized by law that is related to the operation of a motor vehicle or public safety.
- _____ 12. Unrestricted or specified use with written consent of the person who is the subject of the information. (Attach proof of written consent.)

In requesting and using this information I acknowledge that this disclosure is subject to the federal Driver's Privacy Protection Act (Public Law 103-322) and North Dakota law. This is signed and the request made under the penalties of law.

Signature	Date
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REQUEST FOR DRIVER ABSTRACT

North Dakota Department of Transportation, Drivers License
SFN 51386 (11-2016)

Attachment C

DRIVERS LICENSE DIVISION
ND DEPARTMENT OF TRANSPORTATION
608 E BOULEVARD AVE
BISMARCK ND 58505-0750

Driver License Number																	
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Date of Birth																	
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Subject's Name			
Subject's Address	City	State	ZIP Code

Name of Requestor			
Company Name (if applicable)			
Mailing Address	City	State	ZIP Code
Signature of Requestor			Date

Please check one of the boxes below:
Send the driving record to : Subject's address Requestor's address

REQUESTOR'S INFORMATION

Please check one of the following

I am requesting a copy of my own record. REASON: _____

I am requesting the record of another person and **their written consent is below.**

I give my written consent for the above Requestor to obtain a complete copy of my driving record. Signature	Date
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THIS RECORD IS FOR:

<input type="checkbox"/> a prospective employer of a Commercial Driver's License holder (must have written consent).
<input type="checkbox"/> an employer of a Commercial Driver's License holder.
<input type="checkbox"/> an employer or prospective employer for non-commercial driving purposes.
<input type="checkbox"/> a government agency, including any court or law enforcement agency performing its function for an approved purpose.
<input type="checkbox"/> insurance purposes.
<input type="checkbox"/> use by a parent of a child under 18 years of age.
<input type="checkbox"/> other (please explain) _____

There is a \$3 fee for each record required. Record requests and the fee may be mailed to address listed above. You may fax your request along with credit card number, expiration date, and V-code to (701) 328-2435. You may also purchase and print a **limited** copy of a driving record online at <https://apps.nd.gov/dot/dlts/dlos/welcome.htm>. All record requests are mailed from the Driver's License Division. Please allow 5-7 business days for processing time.